



Lord Street Primary School
Lord Street, COLNE,
Lancashire, BB8 9AR.

Head Teacher: Mrs H Walsh
Telephone: 01282 865597

24th February 2023

Dear Parents/Carers,

Parents' Evening – Tuesday 14th March 2023

I would like to invite you to attend our Parents' Evening on **Tuesday 14th March 2023 between 3.30pm - 6.30pm**. This is an important evening and provides you with an opportunity to speak with your child's teacher to discuss progress.

Once again, appointments will be held via video call or telephone call and can be made through our online appointment booking system which allows you to choose your own appointment times with teachers. Appointments can be made from 1pm today and will close on Monday 13th March at 6pm.

Please visit <https://lordstreet.schoolcloud.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

Student's First Name
Student's Surname
Student's Date of Birth

If you would prefer a telephone call appointment instead of video call, please enter a message to the teacher when making your booking and include your contact telephone number.

If you do not have access to the internet, please contact the School Office who will be happy to add appointments on your behalf.

Open Book Day – Tuesday 21st March 2023

We would also like to invite you to come and see your children's books on **Tuesday 21st March between 2.30pm – 3.30pm**. You do not need to book if you would like to attend this event, please arrive at school at the following entrances where you will be met by a member of staff and escorted into school:

EYFS – EYFS Yard
Years 1 and 2 – School Yard (entrance through top doors)
Years 3 and 4 – School Office
Years 5 and 6 – School Yard (entrance through main doors)

Kind Regards

Yours faithfully,

Mrs H Walsh
Headteacher